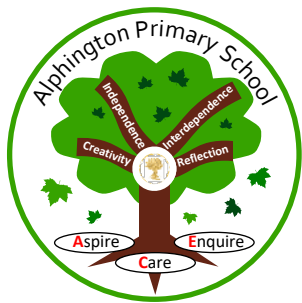




Alphington Primary School

Newsletter 4/9/2020



Message from the Headteacher

Dear parent/carer, I hope you and your family have had a lovely summer and managed to make the most of the lovely weather we have had.

I am delighted to tell you that we are more than ready for children to be back and that we can't wait to see you all next week. As I am sure you can imagine, we have lots of plans and risk assessments in place to make sure we keep the whole school community safe and well so thought it would be useful for a few reminders:

How you can help:

In 'normal times' we have the best part of a 1000 people on site at the start and end of the school day so this is something we need to manage carefully. To make this work we need to use different entrances and have staggered times at the start and the end of the school day.

Year group	Entrance	Meeting point	Exit	Drop off time	Collection time
Pre-school	Mill Lane	Outside pre-school entrance	Mill Lane	In line with session timings	In line with session timings
Foundation	Wooden gate	In the horse shoe where children will be met by staff	Leave through main gate entrance	8.50	3.25
Year 1	Mill Lane	Parents to walk up by the swimming pool – one-way system in places. Drop children outside the year 1 classes	Back past the swimming pool and out into Mill Lane	8:50	3:25
Year 2	Mill Lane	Parents to walk past huts to meet on playground. Drop children in the main playground	Via Mill Lane	8:50	3:25
Year 3	Top gate	Parents to walk through car park into the cage. Children will be collected from cage and taken into class	Parents to exit through the top gate	8:45	3:30
Year 4	Top gate	Parents to walk through car park into cage. Children will be collected from cage and taken into class	Parents to exit through the top gate	8:45	3:30
Year 5	Mill Lane	Say goodbye to parents at the school gate and go straight into class	Mill Lane	8:45	3:30
Year 6	Mill Lane	Say goodbye to parents at the school gate and go straight into class	Mill Lane	8:45	3:15

I am aware that this is a lot to remember so there will be signs to help you with this.

Things to consider:

- All children need to wear school uniform.
- Children can wear plain, black trainers as long as they have black soles and no markings on them.
- Children will need to wear warm clothes and have an appropriate coat with them, as we will be outside as much as possible in all weathers.
- All children need to come to school with a small, clear, plastic pencil case- we will provide the equipment.
- Children will need to wear PE kit on their allocated days- please see the information on the next page.
- Children are not allowed to wear face coverings in school.
- We are not going to be able to store bikes or scooters so please do not bring them in to school.
- Year 6 will have a shortened lunchbreak to ensure they have the same amount of learning time.

How you can help:

- Stick to the timings you have been given for pick up and drop off.
- Only use the entrance allocated for your year group.
- Only enter the school building if you have a pre-arranged appointment, although we will continue to use telephone and online meetings where possible.
- Keep children at home if they are unwell or if a family member is displaying symptoms and notify the school office ASAP.
- Please only send children with the equipment they need.
- Only one parent can enter the school grounds.
- Year 5/6 parents to leave children at the gate at Mill Lane.
- Don't let children bring mobile phones, soft toys etc. to school.
- Year 5 and 6 children will be coming in to school and leaving by themselves so please can you arrange where you will be meeting them. Ideally away from the entrance of Mill Lane to avoid overcrowding.



PE Timetable:

Children need to come to school in their PE kits on these days and they will wear this for the whole day. Children can wear plain black tracksuit trousers instead of shorts.

Class Teacher	Class Name	PE Days
Pre-school	Ladybird	Wednesday
Miss Fenlon (foundation)	Hedgehog	Thursday
Mrs Olmedo/Mrs Pattison (foundation)	Fox	Thursday
Miss Oakely (year 1)	Squirrel	Wednesday Friday
Miss Brackley (year 1)	Bumblebee	Wednesday Friday
Mrs Fletcher/Mrs Hill (year 2)	Dragonfly	Tuesday Friday
Mr Prowse (year 2)	Grasshopper	Tuesday Friday
Mrs Hill/Mrs Fidler (year 3)	Otter	Monday Thursday
Miss Thomas (year 3)	Kingfisher	Monday Thursday
Miss Williams (year 4)	Newt	Tuesday Wednesday
Mr Moore (year 4)	Starling	Monday Thursday
Miss Morgan (year 5)	Avocet	Tuesday Friday
Miss Collinson (year 5)	Badger	Tuesday Friday
Miss Hedge (year 6)	Kite	Wednesday Friday
Mrs Stone (year 6)	Kestrel	Wednesday Friday

Wraparound care:

We are looking forward to welcoming children back to wraparound club at Alphington. We have worked hard to set up the provision to meet all risk assessments to keep children safe and happy.

A few reminders and updates before returning to the wraparound club:

Breakfast club: This will run from 7:45am -8:45am. Children will need to be dropped into school between 7:45 and 8:00 to meet risk assessments. It is really important that these times are followed to support all adults and children in school. Please come through the car park and to the hall doors.

- Year 4/5/6 through the left-hand side hall door.
- Preschool/Foundation/Year 1/2/3 through the right-hand side door.

Parents will need to drop children off at the hall door and will not be able to come into the building. Please remember to socially distance when dropping off. Children will be provided with a breakfast.

There will be 3 bubble groups set up in the hall for different year groups each with an allocated play worker. Children will stay in their bubble and will not be mixing across.

After school club: This will run from the end of the day to 6pm in the school hall. Preschool, Foundation and Year 1 will be collected by an adult and Year 2-6 will make their way to the hall at the end of the day. Children will be in their bubbles. They will have different activities set up and snacks provided. We aim to have children in the outdoor area as much as possible during this time.

When collecting your child, please come the main school hall where an adult will meet you.

If you are booked in and will not be attending a session, please either call the main school office or email wraparoundclub@alphington.devon.sch.uk



Medical:

Due to the current guidelines our medical procedures have altered, prescribed medication that is needed in school will now be administered by a member of staff within their year group bubble. The member of staff whom is administering this will wear gloves and a face covering. The correct form will still need to be completed and therefore the information on the school website will be updated as follows:

'If your child needs a prescribed medication during the day you must complete a 'parental agreement for school to administer medicine' form, which you can download from the link below. This must then be sent into school with the medication itself and handed to the class teacher, if you are unable to print this please email it to the school admin address, admin@alphington.devon.sch.uk. Please note that we can only administer prescribed medication and no medication can be administered without this form being completed.'

Therefore if your child needs medication of any kind during the school day please use the form available on the website, this must be prescribed. If your child is in year 5 or 6 and therefore coming into school independently they can bring in their own medication with the form completed and hand this to the class teacher. At this time we are unable to follow our previous procedures for non prescribed medication as parents will not be able to come onto site to administer this. We recognise this may pose a challenge in certain individual circumstances so would ask that you call us to discuss this if this is required.

School Meals:

You can order and pay for school meals through School Comms or children can bring a packed lunch as normal.

We are really looking forward to welcoming you back.

Sharon Tarr

Headteacher

